

## **Tocklai Training**

Applications are invited from interested persons for undergoing prestigious 5-Months' General Tea Training Course at Tocklai Tea Research Institute, Jorhat for the session February - June, 2017. The candidates must possess graduate qualification having a minimum of 50% marks in any discipline preferably in Science & Technology. Application forms along with prospectus are available in the Agronomy Department, Tocklai or can be downloaded from the website [www.tocklai.net](http://www.tocklai.net). The last date for submission of the completed application form is 1<sup>st</sup> January, 2017. Seats are very limited and will be filled up based on an Entrance Test.



**TOCKLAI TEA RESEARCH INSTITUTE**  
**TEA RESEARCH ASSOCIATION**  
**JORHAT 785 008 , ASSAM**

**FIVE MONTHS GENERAL TRAINING COURSE IN TEA**

**P R O S P E C T U S**

1. The Five months general training course on tea provides a fairly intensive training on various aspects of tea culture and manufacture as practiced in N.E. India. However, some familiarity with the Tea plant and cultural practices is expected beforehand for good understanding of the course content.
2. There will be two courses in a year as follows: -  
**First Course** : **1<sup>st</sup> February to 30<sup>th</sup> June**  
**Second Course** : **1<sup>st</sup> August to 31<sup>st</sup> December**
3. Application for training must be sent in prescribed format obtainable from the Director, Tocklai Tea Research Institute, Jorhat – 785 008, Assam or from The Secretary, Tea Research association, 113 Park Street, 9<sup>th</sup> Floor, Kolkata – 700 016. The schedule for admission is as follows. The form may also be downloaded from [www.tocklai.net](http://www.tocklai.net) and submitted at Tocklai.

	Date of Form Issue	Last Date of Submission	Date of Entrance Test	Date of Admission	Date of Starting the Course
1 <sup>st</sup> Course	1 <sup>st</sup> September to 1 <sup>st</sup> January	1 <sup>st</sup> January	15 <sup>th</sup> January	28 <sup>th</sup> January	1 <sup>st</sup> February
2 <sup>nd</sup> Course	1 <sup>st</sup> March to 1 <sup>st</sup> July	1 <sup>st</sup> July	15 <sup>th</sup> July	28 <sup>th</sup> July	1 <sup>st</sup> August

Completed application with copies of certificates and mark sheets should be received at Agronomy Department, Tocklai by the last date mentioned. However if any dates mentioned, happens to be a holiday at TRA, the immediate next working day will be considered as the last day for the purpose.

4. One seat in each course is reserved for the sons and daughters of serving TRA employees, to be awarded, free of cost on the basis of academic merit. No reservation policy on any other basis whatsoever is followed in the selection of candidates. No sponsorship is required.
5. A sum of Rs. 100/- as Bank Draft in favour of Tea Research Association payable at Jorhat is to be deposited along with application form.
6. Candidates must be graduates (50% & above marks in aggregates) preferably in Agriculture or Science with Botany as one of the subjects. Graduates in other streams or subjects may also be considered.
7. The medium of instructions will be English. Therefore, it is necessary that the candidate have a fairly good working knowledge of the English language.
8. The candidates will have to appear in an Entrance Test comprising mainly objective questions on English language and General Science. Only those candidates securing the minimum cut-off marks decided for the session will be eligible for admission.

9. Up to 40 trainees may be selected, on descending order of merit. However, the decision of the Director, Tocklai, in respect of selection will be final.
10. Selected candidates will have to produce their original testimonials for scrutiny at the time of joining the course. Production of H.S.L.C. pass certificate from the State or Central Education Board is mandatory.
11. The trainees will have to appear in monthly tests on the subjects taught during the course of the training. Further, there will be an end-term examination and only the candidates securing the pass marks (40%) and above will be awarded certificates. Those who do not secure the stipulated pass marks will have to appear at the exam again after 45 days.
12. The course fee will be ₹ 1,25,500.00 and ₹ 83,500.00 inclusive of taxes per trainee **with** and **without accommodation** respectively, which will have to be paid on the day of admission in a single installment or in two equal installment spreading over 2 months time. This amount is liable to change when the Govt. tax rate is revised or at the discretion of the Director, T.R.A.
13. There are rooms for trainees in the Trainees' Hostel with facilities for food and lodging. Allotment of accommodation will be on first come first served basis.
14. It is essential for trainees to have some means of transport of their own as they will have to attend field practical in the experimental gardens nearby, and a Bicycle is normally adequate.
15. Working Lunch and Tea will be provided to all trainees on working days from Monday to Friday (excluding holidays). However nominees of TRA employees in the reserved quota have to bear food expenses.
16. While under training, trainees will be under the authority of the Director, Tocklai or his representatives and will be expected to carry out the instructions of such representatives.
17. Only OPD Medical facilities will be provided to the candidates as and when needed. Cost of hospitalization and medicines will have to be borne by the candidate.
18. Each trainee will be required to deposit a **Caution Money of ₹ 1000/-** at the beginning of the course against any loss or damage to Station's property, books etc. **This will be refunded after the course is over.**
19. The trainees will have to maintain discipline and punctuality during the training period. Regular attendance for the classes is must. Unauthorized absence from the classes may lead to initiation of disciplinary action and even expulsion from the course. Regarding leave, student must apply to the H.O.D. at least one day ahead and hostel boarders must intimate to the Hostel Warden for the same purpose.



**TEA RESEARCH ASSOCIATION**  
**TOCKLAI TEA RESEARCH INSTITUTE**  
**JORHAT 785 008, ASSAM**

Passport size  
Photograph

---

**APPLICATION FOR ADMISSION TO THE FIVE  
MONTHS GENERAL TEA TRAINING COURSE**

**BIODATA OF CANDIDATE**

1. Name :
2. Occupation :
3. Date of birth :
4. Permanent address :
5. Present address :
6. Contact Tel No. :
7. E-mail address (For communication) :
8. Qualifications :

<u>Examination</u>	<u>Board/University</u>	<u>Class</u>	<u>% of marks</u>	<u>Year of passing</u>
--------------------	-------------------------	--------------	-------------------	------------------------

9. Specialisation (if any) :
10. Professional Experience (if any) :
11. Hostel accommodation (state, :  
if selected whether Hostel is needed  
or not)
12. Application fee details : Draft No. \_\_\_\_\_ dated \_\_\_\_\_ .

The above information is true to the best of my knowledge and belief. In case of any false statement, I am liable to any action the authority deem fit and proper.

Date :  
Place:

Signature of the Applicant